

**LONGWOOD OWNERS' ASSOCIATION, INC.**  
**BOARD OF DIRECTORS' QUARTERLY MEETING**  
**JUNE 23, 2023—6:00 PM**  
**CARRIAGE INN, CONROE TEXAS**

The Longwood Owners' quarterly meeting was called to order by President, Patricia Quinlan at 6 p.m. on June 23, 2023. Board members present were Tyler Avenell, Cheryl Stark, and Becky Muse. Vickie Frame, ACC Chairman was also in attendance. The Board welcomed visitors Amber and Carl Adams.

Notice of the meeting was posted on the Longwood website and signage posted on the guardhouse. Actions and motions will be documented in the minutes, distributed by email, and posted on LongwoodinConroe.com.

**Secretary**

Becky Muse read the minutes of the previous meeting. They were approved as read.

**President**

Amber Adams was introduced and nominated to fill the rest of David Frame's term. Motion was passed by all Board members.

President, Patricia Quinlan informed the Board that she would be resigning as President of the Board due to personal reasons. Her resignation was effective at the end of the meeting. After Board discussion the Board made the following changes to officer appointments:

Tyler Avenell-President

Amber Adams- Vice President

Patricia Quinlan-Property Manager

Cheryl Stark will remain as Treasurer and Becky Muse will remain as Secretary.

**Treasurer**

Cheryl Stark presented the financials for the 2nd quarter ending May 31, 2023.

**Property Manager**

Tyler reported there were no new owners in the area and no new renovations. The Board has purchased new gate openers for new residents or those who have lost or need another opener.

Board asked for a new contractors' code.

Residents have complained about a mosquito problem in the area. Tyler had tried to get in touch with the City but they have not gotten back in touch with him. He will follow up.

#### Old Business

The application for a water connection to Edna Ann's garden is still in the hands of the City. Vickie Frame will follow up with the City again.

#### New Business

Cheryl proposed hiring someone to put up the Christmas decorations at the entrance this year. Tyler will get an estimate.

#### Closed Session

The Board members reviewed violations of Longwood Homeowners' Association rules and regulations. The Board will consider and vote on referring owners who have violated or are violating the Association's governing documents, or have delinquent accounts over to the Association's attorney to seek compliance.

With no further business, the meeting was adjourned.

Respectively submitted,

Becky Muse  
Secretary