

**LONGWOOD OWNERS' ASSOCIATION, INC. BOARD OF DIRECTORS  
QUARTERLY MEETING  
APRIL 12, 2023 - 6:00 P. M.  
CARRIAGE INN, CONROE TEXAS**

The Longwood Owners' Quarterly meeting was called to order by President, Patricia Quinlan at 6 p.m. on April 12, 2023. Board members present were Tyler Avenell, Cheryl Stark, and Becky Muse. Vickie Frame, ACC Chairman was also in attendance. There were no visitors present.

Notice of the meeting was posted on the Longwood website and signage posted on the guardhouse. Actions and motions will be documented in the minutes, distributed by email, and posted on LongwoodinConroe.com.

**Secretary**

Becky Muse read the minutes of the previous meeting. They were approved as read.

**President**

Patricia Quinlan informed the Board that contact email addresses have been updated on the Longwood website. Also bank accounts have been updated with Becky Muse going on to the account as the second signee with Cheryl Stark.

She also reported that the Board was continuing with the search to fill the vacancy on the Board.

**Treasurer**

Cheryl Stark presented the financials for the first quarter ending March 31, 2023.

**Property Manager**

Tyler Avenell reported on items that needed to be addressed for new property violations. He will be following through on those as stated in the by-laws.

**Old Business**

Patricia, Quinlan informed the Board that she had been in contact with the City of Conroe regarding the installation of the water meter and water supply to Edna Ann's Garden. She is waiting on the final paper work. The Board discussed getting water to all of the cul-d-sacs in the area as the money is available.

ACC

Vickie Frame informed the Board that Santos had asked for a \$50/month raise. The Board voted in favor of the raise considering the increase of his costs of doing business and the fact it had been 3-4 years since his last increase.

Closed Session

The Board members reviewed violations of Longwood Homeowners' Association rules and regulations. The Board will consider and vote on referring owners who have violated or are violating the Association's governing documents, or have delinquent accounts over to the Association's attorney to seek compliance.

With no further business, the meeting was adjourned.

Respectively submitted,

Becky Muse  
Secretary