MINUTES—LONGWOOD OWNERS’ ASSOCIATION, INC.

BOARD MEETING

CARRIAGE INN

CONROE, TX 77304

JANUARY 12, 2022

The meeting was called to order by President, David Frame at 5:55 pm. Board members present were: Patricia Quinlan, Cheryl Stark, Tyler Avenell, and Becky Muse. Jack Gunion’s term was completed, and we thank Jack for his dedication and time devoted to Longwood.

Due to the current spike in COVID 19 cases, all owners were invited to submit agenda items or issues by email or text. There was one email submitted from a property member. There were no visitors at the meeting, one owner made a brief appearance.

Minutes of the Oct. 21, 2021 were approved.

PRESIDENT

David reported on the year 2021.

* Gate crasher and resulting damage to the gate controller. New gate controller installed.
* Gate mounting post and control arm repaired.
* Entry key pad and electrical outlets were replaced
* The freeze incurred guard house and landscaping damage.
* Water line leak and repairs – Cost of water – sprinkler systems
* Looking for a way to have better and faster communications with residents. Will be exploring group texts and phone alerts.
* Impact of COVID 19 on meetings and Owner participation

TREASURER REPORT

* Cheryl Stark presented the final numbers for the 2021 year. Expenses were slightly over budget. Spread sheet available on Longwood website.
* She also presented the Budget for 2022.
* Identified delinquent accounts

PROPERTY

Discussed potential property needs.

* Impact on property that adjoins High School campus.
* Brick fence repairs as they occur.
* Street cleaning.
* Curb fixes.
* Continuing mail problems.
* Security

ACC Report

* New construction in area.
* Renovations
* New owners

OLD BUSINESS

* None

NEW BUSINESS

2022 BOARD MEMBERS

* David Frame, Pres
* Patricia Quinlin, VP
* Cheryl Stark, Trea
* Becky Muse, Sec
* Tyler Avenell, Property

2022 ACC

* Amber Adams
* Vickie Frame
* Larry Harrison

CLOSE SESSION

Discussion held on legal matters and violations of declarations. Parking, speeders and noise/pets are ongoing issues.

The Board will consider and vote on referring owners who have violated or are violating the Association’s governing documents, or have delinquent accounts over to the Association’s attorney to seek compliance.

Meeting ended at 7:20PM.

Respectfully submitted,

Becky Muse

Secretary