# MINUTES LONGWOOD OWNERS’ ASSOCIATION, INC. BOARD MEETING- 1ST QUARTER 2021

**JANUARY 9, 2021-4PM**

*RE: (Longwood By Laws Sec 5.5 Emergency Declaration) Due to social distancing protocols required for coronavirus, the number of high-risk owners, and the forecast temperature in the high 40’s an open-air meeting was considered unwise. Owner participation in the Board Meeting was offered and conducted by email and phone. There were no comments by email or calls received by the Board.*

President, David Frame called the meeting to order at 4:05pm. All Board members were present.

* Minutes from the last meeting were approved as read and will be posted on the Longwood website along with 2020 and 2021 financial statements.
* Discussion on requirement of TX Property code 209.0051. Use of web-based communication was considered impracticable for Owner participation.
* Oﬃcer appointments for Board of Directors 2021

David Frame, President

Jack Gunion, Vice President,

Cheryl Stark, Treasurer,

## Becky Muse, Secretary

Cheryl Stark presented the Treasurer’s Report

* Closed out 2020 financial report (copy attached). She will send to accountant for tax filing.
* Reviewed 2021 Budget

Six outstanding maintenance fees remaining

Property

The following improvements/projects were discussed

* Determine the scope and purpose of clearing on High School property on the southern perimeter of Longwood
* Develop an estimate on fence repairs
* Estimate from contractor on curb repairs
* Improve the visibility of house number signs
* Investigate stencils for curb numbers
* USPS issues – problems continue, no apparent solution

Architectural Control Committee Report

* No new construction reported. Several renovations in progress.
* Welcome to new owner of #10, Mark Dess Old Business - There was no Old Business.

New Business

President moved to Executive Session.

* + Account #547619 - The Board is waiting for response from attorney on January 17 regarding compliance.

Meeting adjourned at 4:45 pm.

There were no motions made or actions approved by the Board members on any agenda item.

Respectively submitted, Becky Muse

Secretary